



DOWNTOWN BALTIMORE CHILD CARE, Inc.

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A Non-Profit Organization www.dbcckids.org

University of Maryland, Baltimore Scholarship Procedure

If you are interested in applying for Financial Aid for DBCC Child Care Expenses, please use the following procedure:

Requirements:

1. The person applying must be an employee or student of the University of Maryland, Baltimore.
2. The child for whom the scholarship is requested must be a dependant of the University employee/student according to Internal Revenue Service guidelines.

First Application:

1. Fill out the enclosed UMB/DBCC Financial Aid Form and return to the DBCC office.
2. The following documentation must accompany the completed Financial Aid application:
 - The most recent federal income tax return, form 1040, 1040A, 1040EZ or Telefile documentation.
 - UMB employees must submit a current pay stub as proof of current UMB employment. UMB students must submit paid tuition bill as proof of current enrollment status (an acceptance letter; a photo copy of a check for a tuition deposit or other documenting materials will be accepted if the first installment of tuition has not yet been paid.)

3. Income guidelines for scholarship eligibility:

Income guidelines will be based on the taxable income as noted on Federal Tax Returns.

<i>Income Range</i>		<i>Award Eligibility</i>
10,000 - 40,000	up to	50%
40,000 - 50,000	up to	40%
50,000 - 60,000	up to	25%
60,000 - 70,000	up to	10%

4. Awards will be made on a first come - first serve, rolling basis until the scholarship funds are used.

Renewal Applications:

1. Submit most recent Federal Income Tax Return, Form 1040, 1040A, 1040EZ or TeleFile documentation along with the most recent W-2.
2. UMB Employees must submit a current pay stub as proof of current UMB employment
3. UMB Students must submit paid tuition bill as a proof of current enrollment status (an acceptance letter; a photo copy of a check for a tuition deposit or other documenting materials will be accepted if the first installment of tuition has not yet been paid.)